

Laurens County School District

Student Change of Address Request

If the change of address requires change of school, the parent/guardian MUST go to the Centralized Registration Office to complete the In-District Transfer Request.

Parent/Guardian's Picture ID is REQUIRED

List Information for All Students the Address Change will Apply

Student Name: _____ Grade: _____ School: _____
Student Name: _____ Grade: _____ School: _____
Student Name: _____ Grade: _____ School: _____
Student Name: _____ Grade: _____ School: _____
Student Name: _____ Grade: _____ School: _____

You MUST provide (1) one item listed below to verify Proof of Residence. Please check which document you will provide as proof of residence. Document MUST be dated within 30 days

_____ Mortgage Statement
_____ Lease Agreement
_____ Utility Bill or Request for Service (electricity, water, or gas statement ONLY)
_____ Current Property Tax Statement

Is your family moving in with someone else? _____ **Yes** _____ **No**

If yes, please complete a Notarized Verification of Address Form along with proof of residence

OLD Street Address: _____

NEW Street Address: _____

Home Telephone #: _____

Parent's Name (MOM): _____

Cell #: _____ Work #: _____

Parent's Name (DAD): _____

Cell #: _____ Work #: _____

Parent/Guardian's Name (please print)

Parent/Gaurdian's Signature

FOR OFFICE USE ONLY

Acceptance Date: _____ Accepted by: _____
Date Changed: _____ Changed by: _____